

FINAL REPORT FORM
American Masterpieces - FY 2007

*One copy of this report must be submitted to the ICA within 60 days of the completion of the grant period, no later than **August 30**. You are required to retain all financial records pertaining to the grant for a period of three years. Requests for extension for filing your final report must be submitted in writing, no later than **June 30**.*

PART 1: IDENTIFYING INFORMATION/DEMOGRAPHICS

Grant recipient: _____

Grant recipient TIN/EIN #: _____

Grant award #: _____ Grant amount: \$ _____
The period of this grant is from July 1, 2006 to June 30, 2007

Name of person completing report: _____

Phone: _____ E-mail: _____

CONSTITUENT PARTICIPATION

Number of individuals benefiting (audiences, participants)	Total	(126)	_____
% local residents (within 50 mile radius)			_____
% visiting (non-local - outside of 50 mile radius)			_____
Number of artists participating:	Total	(128)	_____
	Professional		_____
	Semi-Professional		_____
	Amateur		_____
Number of children and youth benefiting (audiences, participants)		(129)	_____
Number of individuals with disabilities benefiting (ADA 504)		(130)	_____

Were there special constituencies (Handicapped, senior citizens, minorities, etc.) served through this grant? If so, please describe:

CERTIFICATION

I/We the undersigned certify that the foregoing information and all attachments to this report are true and correct and that all expenditures were incurred for the purpose of this grant.

Authorizing Official _____ Title _____

Signature _____ Phone _____ Date _____

Project Director _____ Title _____

Signature _____ Phone _____ Date _____

PART 2: FINANCIAL INFORMATION

This report should reflect only those revenues and expenses directly related to the project or which the grant was awarded.

Section A: ACTUAL CASH EXPENSES

	Grant Funds \$	Other Cash \$	Total Expenses \$
Actual Personnel, Administrative			
Actual Personnel, Artistic			
Actual Personnel, Technical/Production			
Actual Outside Artistic Fees and Services			
Actual Outside Other Fees and Services			
Actual Space Rental			
Actual Travel			
Actual City Taxes Paid	<i>Ineligible</i>		
Actual State Taxes Paid	<i>Ineligible</i>		
Actual Federal Taxes Paid	<i>Ineligible</i>		
Actual Marketing			
Actual Remaining Operating Expenses			
Actual Capital Expenditures, Acquisitions			
Actual Capital Expenditures, Other			
ACTUAL TOTAL CASH EXPENDITURES			

Section B: ACTUAL IN-KIND CONTRIBUTIONS

	Contributor (please identify)	Total Expenses \$
Actual Personnel, Administrative		
Actual Personnel, Artistic		
Actual Personnel, Technical/Production		
Actual Outside Artistic Fees and Services		
Actual Outside Other Fees and Services		
Actual Space Rental		
Actual Travel		
Actual Marketing		
Actual Remaining Operating Expenses		
Actual Capital Expenditures, Acquisitions		
Actual Capital Expenditures, Other		
ACTUAL TOTAL IN-KIND CONTRIBUTIONS		

Section C: CASH REVENUE

	Total Revenue \$
Actual Admissions	
Actual Contracted Services Revenue	
Actual Corporate Support	
Actual Foundation Support	
Actual Other Private Support	
Actual Government Support, Federal	
Actual Government Support, State/Regional	
Actual Government Support, Local	
Actual Other Revenue	
Actual applicant Cash (Cash on Hand)	
Actual ICA Grant Amount Spent	
CASH INCOME	

PART 3: NARRATIVE

(attach pages as necessary)

Your application anticipated activities and results during the grant period; these questions ask you to compare what actually happened to what you expected. It will be helpful to have your application in front of you as you write.

- 1. Activities:** Compare your actual activities of the grant period to those you expected.
- 2. Public Value:** In your application, you explained why your activity warranted public funds. What public value—benefit to the broad public—was created?
- 3. Outcomes:** Your project was to have state-wide impact or involvement. Was there an effort to include underserved populations and was public access provided? What outcome did you expect and was it achieved in the manner you anticipated?
- 4. Evaluation:** Describe the evaluation methods you used and what evidence you collected that measured whether your desired outcomes were achieved. Attach samples of your evaluation instruments (surveys, interview questions, etc.) and/or collected evidence (compiled data, systematic observation or documentation, etc).
- 5. Lessons Learned:** What are the major lessons that you have learned from this NEA/ICA-funded activity? How could these lessons apply to other organizations or communities in Idaho?
- 6. Share an Anecdote:** As you reflect on the project, does a anecdote or a moment come to mind when you knew you made that difference you expected? (reference question 3)
- 7. Documentation:** Please submit copies of recordings, videos, programs, publicity, and other printed materials relating to these activities.